

Friends of Netherton PTA meeting – Tuesday 1st March 2022

1.0	Welcome & Introductions
1.1	Attendees: Georgina Haley, Andrea Rosamond, Lisa Wood, Karen Speight, Lauren Ratcliff, Polly Coram, Sarah Earnshaw, Neil Barlow, Joanne May & Toni Smart
2.0	Apologies
2.1	Natalie Hinchliffe, Holly Ford & Nicola Fenton
3.0	Approval of minutes of the last meeting 11.01.2021 & Review of Action Log
3.1	Minutes approved. Feedback was that the action log is useful however some people are unable to open the excel document on their phones, to try also attaching a PDF version of the action log with the minutes.
4.0	Outstanding & Ongoing
4.1	Garden Project (Earnshaws & Asda Grant) – Lisa Two quotes have been received one from Peters fencing (who were recommended by Earnshaw's) £640. And a second quote was £2,400 labour plus an additional £300 for a skip. Other gardeners declined to provide a quote for the works. Attendees agreed to go ahead with the quote from Peters fencing.
4.2	Thornhill Poors Grant – Andrea The PTA was awarded the £1,000 grant. Approximately £800 has been spent on author day with Conrad Burdekin which is booked for the end of April, which all years will attend.
4.3	Kitchen Equipment – Miss Haley Guides have agreed to fully fund/ donate the full cost of the cooking equipment required. The equipment is to be ordered after the Easter school holidays.
4.4	Funding Request Form Has been distributed via the Parent Hub and are also available on the school website.
4.5	Sound Equipment Awaiting a response for assistance from the Northern Ballet. If no response is provided Andrea is going to contact Wakefield theatre.
5.0	Matters arising (not covered elsewhere on the agenda)
5.0	Terms of Reference (ToR) are to be updated to reflect Charity Status and then distributed.
6.0	Financial report – Polly
6.1	Funding Forecast The balance currently stands at £6,383. The money is to be spent in a timely manner in the best possible way to meet the needs of the children. Miss Haley is currently awaiting an insurance quote for a metal structure to replace the damaged wooden structure outside EYs 1. PTA may assist, if needed, to help fund the replacement.
6.2	Internet Banking There is a new banking mandate and have an internet banking form. It was agreed that all transactions require two signatures for approval. All PTA meeting attendees agreed to approve Lauren as a second signatory.
7.0	Headteacher's Update – Miss Haley
7.1	Funding to date All previous requests have been agreed and paid. The school's budget for the next academic year has been set, Miss Haley is currently working on budgeting. The budget for the next academic year (2022/2023) is based on the number of children in the school in the previous October (October 2021). No funding is received for any children starting mid-term. One way Miss Haley is looking to reduce costs is to end the service level agreement (SLA) for library services with Wakefield Council which costs the school £1,8000 per year. The school is doing this by building up their own stock of books. It was suggested that there is a book drop off point for books to be donated to school. Miss Hayley would like to continue with Ukulele lessons run by Phil Needham and is to look into the financial viability of this.
7.2	New Requests

	No updates. Miss Haley to calculate the school budget before any new requests are made. New requests are to be discussed at the next meeting.
7.3	Feedback from School, Parents & Children It was suggested that feedback is incorporated into parents evening.
8.0	Events/ Projects
8.1	Mother's Day Project – Lauren - The online shop is open until the 5th March. - Reminder to be put on social media and parent hub.
8.2	Pre-Loved Uniform Sale - Clothing has been sorted into sizes. - Potential sale date Thursday 23rd June starting at 2.30pm. - Agreed to sell logo items for £1 and non-school logo items for 50p.
8.3	Fashion Show – Friday 13th May at 7pm - To sell tickets (£4 per ticket) after the Easter holidays. - To make a profit from the event we must sell over 50 tickets. - To promote on social media.
8.4	Curry & Quiz night To contact Cinnamon Lounge to discuss dates in July and prices.
8.5	Spring Fayre – Friday 25th March - Items required for the fayre are toys, teddies and chocolate. - EYs & KS1 – Easter bonnet competition, 50p to enter. - KS2 – Easter egg decorating competition, 50p to enter.
8.6	Easter Disco – Friday 8th April – 4-6pm & 6.30-8.30pm - Agreed to sell 90 tickets per disco. - To check if Vicky is happy to manage ticket sales again. - Easter cake to be used for 100 square raffle. - Food shop, usual required. - To check if additional loot toys are required. - Joanne to make an Easter hamper for the Premier (top shop). Squares to be on sale from the 08.03.2022. The winner will be drawn during the Easter disco.
8.7	Spring Newsletter Spring newsletter to be devised and distributed before the 18 th March.
8.8	Year 6 Leavers Hoodies - There are 27 children in year 6 and the prices for the hoodies are £16.75 age 12-13 and £19.00 adults. - To budget £600 for the leaver's hoodies. - Sample hoodies are to be dropped off at school for sizing. - There is a 4 week leave time on the hoodies. - It was agreed that leavers hoodies would be given out after their SATs.
9.0	Any other business (as applicable)
9.1	Amazon Smile & Easy Fundraising To continue to promote via social media.
9.2	Bags 2 School To book for spring bank holiday.
9.3	Father's Day Discussed father's day card project.
10	Date, Time and Location of Next Meeting
10.1	Tuesday 3rd May 2022 at 6.30pm in the Gin Room, Netherton S&SC